



LB training

Legal education, development, and research
by Liberal Banter Sdn Bhd



LB training

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ABOUT LB TRAINING

LB Training offers legal training, seminars, workshops and our unique GameShop™, which promises high levels of engagement, motivation and learning. These legal trainings are offered in an extensive range of subjects, from employment law, civil litigation, intellectual property rights, property development, and contract law to crime, fraud, and media and entertainment law.

Our training encompasses not only basic theoretical knowledge of the subject matter but also how to apply that knowledge practically. These practical programmes are designed to build the competence, knowledge and skills of participants, so that they are able to fulfil the needs and goals of your organisation.

LB Training also offers bespoke training programmes; we will discuss your organisational needs and design targeted training with case studies and real issues faced by those who work for you. Trainings can be run in-organisation, saving you time and money. We are also able to review the impact of the training and carry out follow-up post-training assessment.

All our trainers are lawyers, with over 15 years experience in private practice. They have widespread experience not only in Court but also advising companies and businesses on issues such as labour laws, human resource, intellectual property, criminal matters, and corporate and commercial matters. With their combined experience, they are well-informed with current trends including the changing needs of organisations and businesses.

Contact our LB Training team to discuss your organisation's training needs at +603-2201-1454 and we will be delighted to discuss our training programmes with you. Also, visit our website for further information about LB Training.

EMPLOYMENT LAW

OBJECTIVES

This one-day programme is designed to equip participants with practical knowledge and understanding of key aspects of employment law. At the end of the training, participants will be able to ensure that employment policies and procedures are in compliance with the law.

CONTENT INCLUDES

- Key provisions in the contract of employment
- Distinguishing between a contract of service, fixed term contracts, and contract for services
- Provisions in restraint of trade: When can it be included?
- Termination of probationary employees
- Termination and misconduct in employment
- Disciplining employees: From show cause to inquiry
- Constructive dismissal
- Practical problems and situations to avoid

WHO SHOULD ATTEND?

Managers and human resource specialists who need a clear understanding of their obligations.

CIVIL LITIGATION

OBJECTIVES

This course is designed to provide a foundation for in-house counsel and managers on how to protect your organisation's position, even before litigation is anticipated. The training programme provides tips and answers to the organisation on how to best protect yourself in the lead-up and in the course of litigation.

CONTENT INCLUDES

- Dispute resolution mechanisms – litigation or arbitration?
- Tips on managing disputes before they go to litigation
- Protecting your documents
- Initiation of litigation
- The discovery process and witnesses
- The trial: Crossing swords
- Enforcing the judgment: Don't just end up with a paper judgment
- The appeal process

WHO SHOULD ATTEND?

In-house legal counsel and managers.

CORPORATE AND COMMERCIAL ISSUES

OBJECTIVES

This course looks at the organisation and management of companies, focusing on three main areas – rights and remedies granted to shareholders and the relevant requirements in the Companies Act 1965; principles of corporate insolvency law; and mechanisms to resuscitate financially distressed companies.

CONTENT INCLUDES

- Shareholder remedies: The WMDs
 - **W**inding-up
 - **M**inority oppression and **D**erivative action
- Insolvency
 - Voluntary and Court winding-up
 - Effects of commencement of winding-up
- Schemes of arrangement: Resuscitating financially distressed companies
 - Steps involved
 - Case study

WHO SHOULD ATTEND?

Commercial lawyers and insolvency lawyers.

COMPETITION LAW

OBJECTIVES

This module will encompass the main aspects of the Competition Act 2010, which came into force in January 2012. On completion of the course, participants will be able to identify agreements that restrict competition, rules regulating the behaviour of firms with dominant position, and powers and procedure before the Competition Commission.

CONTENT INCLUDES

- Chapter 1 Prohibition: Horizontal and vertical anti-competitive agreements
- How to apply for exemptions: Individual and block
- Chapter 2 Prohibition: Abuse of dominant position
- Powers of the Commission and offences
- Procedure before the Commission
- Penalties
- Competition Act: Dos and don'ts

WHO SHOULD ATTEND?

Commercial lawyers and in-house legal counsel.

PROPERTY DEVELOPMENT

OBJECTIVES

The training will provide a step-by-step guide of the legal aspects of property development in Malaysia – from the legal basis of town and country planning and land acquisition to laws and regulations governing housing developers, the application and issuance of strata titles, and the establishment of a Joint Management Body, and eventually a Management Corporation.

CONTENT INCLUDES

- Planning permission
- Land acquisition
- Housing development legislation requirements
- Strata titles
- Joint Management Body
- Management Corporation
- Changes due to the Strata Management Act 2013

WHO SHOULD ATTEND?

Housing developers, architects, engineers, estate agents, property managers, and property lawyers.

CRIME AND FRAUD PREVENTION

OBJECTIVES

The main objective of this programme is to equip participants with knowledge of corporate governance, risk management, and information systems control. It imparts practical steps to be taken when faced with cases of dishonesty, misappropriation, and fraud by utilising criminal law and working with regulatory law enforcement agencies.

CONTENT INCLUDES

- Overview of the legal process
- Applicable criminal law in fraud cases
- Practical steps to prevent fraud and safeguard internal systems
- Working with law enforcement agencies to curb financial and economic crimes
- Shareholder and director remedies to corporate fraud
- Anti-Money Laundering Act 2001
- Whistleblower Protection Act 2010

WHO SHOULD ATTEND?

Accountants, auditors, lawyers, upper management of corporations, and in-house legal counsel.

INTELLECTUAL PROPERTY

OBJECTIVES

This one-day programme provides an overview of key intellectual property rights, including a module on the value of intellectual property rights as a business asset. Additionally, the programme contains tips for negotiating and drafting intellectual property licences, and legal requirements and practicalities of intellectual property in the digital era.

CONTENT INCLUDES

- Trademarks, industrial design, patents, copyright, and related rights
- Trade secrets
- Franchising
- Licensing intellectual property
- Intellectual property and the digital era
- Intellectual property audits
- Protecting intellectual property for international trade
- Value of intellectual property

WHO SHOULD ATTEND?

Intellectual property lawyers, commercial lawyers, and executives of corporations.

PERSONAL DATA PROTECTION

OBJECTIVES

This training provides participants with essential guidance on new developments in data protection in Malaysia. Utilising our unique GameShop™, the programme provides a comprehensive overview of the key principles and obligations under the Personal Data Protection Act 2010 and importantly, practical steps on how to comply with this new law and how to deal with problem cases.

CONTENT INCLUDES

- Basics of Malaysian privacy law
- Personal Data Protection Act 2010
 - Compliance with the Act
 - The seven principles
 - Enforcement
 - How is your business affected?
- Drafting relevant privacy and disclaimer notices
- Formulating your company's data protection policies and practices

WHO SHOULD ATTEND?

Lawyers, governmental bodies, local authorities, and in-house legal counsel.

CONTRACTS

OBJECTIVES

This one-day programme focuses on imparting key concepts and developing awareness on crucial issues needed to draft contracts, manage legal risks, and enforce legal rights. It provides a practical guide on how to draft valid and enforceable contracts, how to avoid costly mistakes, how to identify standard clauses that are not needed and how to enforce a contract when a breach occurs.

CONTENT INCLUDES

- When is a contract really a contract?
- Drafting a contract that works for you
 - Boilerplate clause
 - Form
- Managing the contract: Ensuring effective documentation
- Remedies for breach of contract
 - Types of remedies available
 - How to enforce your remedy

WHO SHOULD ATTEND?

Commercial lawyers and in-house legal counsel.

MEDIA AND ENTERTAINMENT LAW

OBJECTIVES

This programme is in two parts - Part I provides a crash course on defamation and the use of criminal provisions such as sedition, for those in the media and entertainment industries. Part II deals generally with infringement of copyright and intellectual property in the media and entertainment industry.

CONTENT INCLUDES

- Defamation
- Criminal sanctions
- Can you protect your source?
- Privacy
- Copyright and intellectual property issues for the media
- Intellectual property protections
- Dealing with regulators

WHO SHOULD ATTEND?

Editors, journalists, artistes, executives of the music, television and recording industry, and media, commercial and entertainment lawyers.

JOINT VENTURE AND SHAREHOLDERS' AGREEMENTS

OBJECTIVES

This training covers key aspects of joint venture and shareholders' agreements. Participants will gain a better understanding of all the key elements of these agreements and the key issues in documenting joint ventures and shareholder relationships, from formation, to board matters and day-to-day management, and resolving disputes or ending the relationship.

CONTENT INCLUDES

- Understanding different joint venture models, and the purpose of the agreement
- The best intentions: Entering into the relationship, and setting out objectives
- The ground rules: Provisions in relation to management
- Key provisions in relation to the Board and Shareholders
- A comprehensive analysis of reserved matters
- No messy breakups: Resolving disputes and deadlocks
- Why things go wrong: Common mistakes to avoid

WHO SHOULD ATTEND?

Lawyers, in-house legal counsel, executives of corporations, and business owners.

DUE DILIGENCE

OBJECTIVES

In this training programme, participants will learn how to plan a due diligence, and understand all the key points in an inquiry checklist. Participants will also be trained on how to carry out, host, and document a due diligence exercise, including a comprehensive analysis of due diligence documents such as legal reports and disclosure letters.

CONTENT INCLUDES

- Introduction to legal due diligence
- Planning a due diligence: Understanding a planning memorandum
- Understanding the key areas in a legal due diligence inquiry checklist
- Practical skills when conducting a due diligence
- Hosting a due diligence: Data rooms, documents, and procedures
- Understanding due diligence documents: Legal reports, sign-offs, and disclosure letters

WHO SHOULD ATTEND?

Lawyers, in-house legal counsel, executives of corporations, and company secretaries.

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